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| <b>Committee:</b>   | <b>Date:</b>           |
| Procurement Sub Committee   | 09 September 2020      |
| <b>Subject:</b> Report of Action Taken under Delegated Authority or Urgency Powers – Rough Sleeping Outreach Contract | <b>Public</b>          |
| <b>Report of:</b> Town Clerk  | <b>For Information</b> |
| <b>Report Author:</b> Antoinette Duhaney  |                        |

### **Summary**

This report advises Members of action taken by the Town Clerk in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and 41(b) since the last meeting.

### **Recommendation**

That Members note the action taken since the last meeting of the Sub Committee.

### **Main Report**

1. Following approval of the Stage 1 Strategy report for the provision of a Rough Sleeping Outreach Service by the Procurement Sub-Committee and the Community & Children's Services Committee, tenders were invited. However, due to the unforeseen and exceptional circumstances arising from the COVID-19 pandemic, this process was delayed.
2. Given the circumstances, along with the requirement for a minimum 10-week mobilisation period, the timelines did not enable a Stage 2 Award report to be completed in time for the Procurement Sub Committee meeting on 6<sup>th</sup> July 2020. Furthermore, due to Summer recess, the subsequent Procurement Sub Committee meeting on 9<sup>th</sup> September 2020 is too late for approval. Therefore, at the last meeting of the Procurement Sub Committee held on 6<sup>th</sup> July 2020, Members agreed that the Town Clerk in consultation with the Chairman and Deputy Chairman of the Procurement Sub Committee could approve the award of the Award of the Rough Sleeping Outreach contract under Urgency.
3. Officers in the Children's & Community Services Department have now been able to evaluate tenders and the Town Clerk in consultation with the Chairman and Deputy Chairman of the Procurement Sub Committee has
  - Approved the award of the Rough Sleeping Outreach contract for a 3-year period.

### **Contact:**

Antoinette Duhaney  
antoinette.duhaney@cityoflondon.gov.uk